



*The Commonwealth of Massachusetts*  
*Executive Office of Public Safety and Security*  
*Department of Fire Services*

*P.O. Box 1025 ~ State Road*

*Stow, Massachusetts 01775*

*(978) 567~3375 Fax: (978) 567~3199*



**Application for Permit (527 CMR 15.00)**

For the lawful keeping, handling, or transporting for resale of flammable and combustible liquids within the harbors or on other waters of the Commonwealth, Application is hereby made in accordance with the provisions of Chapter 148 of the General Laws and 527 Code of Massachusetts Regulations, for a permit authorizing the "Keeping, Handling and Transportation of Flammable and Combustible Liquids and the Disposition of Crude Petroleum or any of its Products in Harbors or Other Waters of the Commonwealth."

Application for Permit is hereby made in accordance with 527 Code of Massachusetts Regulations (CMR) 15.04 by:

NAME OF OWNER: \_\_\_\_\_  
Full name of Firm, Corporation, Person

FORMER OWNER (IF THIS IS A NEW BUSINESS): \_\_\_\_\_

TELEPHONE: (        ) \_\_\_\_\_

FACILITY ADDRESS: \_\_\_\_\_  
Street Number City/Town Zip Code

MAILING ADDRESS: \_\_\_\_\_  
Street Number or P.O. Box City/Town Zip Code

- ◆ I have read and understand the provisions of 527 Code of Massachusetts Regulations (CMR) 15.00? Yes ( ) No ( )
- ◆ Facility is:        **FIXED** ( )        **MOBILE** ( )        **FUEL BARGE or FUEL VESSEL** ( )

❖ **PART A: GENERAL INFORMATION**

❖ Flammable/Combustible Liquid to be dispensed is: Class **I** ( ) Class **II** ( ) Class **III** ( )

❖ Number of Class **I** Tanks: \_\_\_\_\_ Total Capacity of Class **I** Tanks: \_\_\_\_\_

❖ Number of Class **II** or **III** Tanks: \_\_\_\_\_ Total Capacity of Class **II** or **III** Tanks: \_\_\_\_\_

❖ Storage is: Above Ground ( ) Below Ground ( )

Underground Storage Tank (UST) Registration No.: \_\_\_\_\_ (Facility Reference Number)

- **You must submit a photocopy of your current Storage Tank Permit (Form FP-290-Part 3) for underground storage tanks, or a Form FP-6 for aboveground storage tanks, your license (Form FP-2) and Registration (Form FP-5) for the storage of flammable and combustibles, issued in accordance with Section 13 of Chapter 148, of the Massachusetts General Law.**

I hereby attest that the following individuals have been designated Fueling Facility Operations Supervisor(s) and are responsible employees who I have trained and consider to be competent in the handling of flammable and combustible liquids and are familiar with and understand the contents of 527 CMR 15.00, and the operation, mechanics and hazards inherent to the handling of flammable and combustible liquids and the fueling of vessels:

_____ First Name, MI, Last Name	_____ Home Address, City	_____ Date of Birth
_____ First Name, MI, Last Name	_____ Home Address, City	_____ Date of Birth
_____ First Name, MI, Last Name	_____ Home Address, City	_____ Date of Birth

**(You may attach a separate piece of paper labeled "A-1" if additional space is required)**

I have \_\_\_\_\_ 2A or 20 BC or equivalent fire extinguishers present at the facility.  
Number

The equivalent fire extinguishers are: \_\_\_\_\_

Fire extinguishers are located \_\_\_\_\_ feet from the flammable liquid dispenser.  
Number

\_\_\_\_\_  
Description

All dispensing nozzles have the latch open devices defeated: Yes ( ) No ( )

Approved fuel hoses are product resistant, reinforced with continuous static ground,  
with no single length in excess of thirty (30) feet: Yes ( ) No ( )

If no explain: \_\_\_\_\_

Marine wharfs greater than 200 feet in length must have a minimum of four (4) manual flammable liquid shutoff valves which are located: at the dispenser ( ), four feet (4) from the dispenser ( ), fifteen feet (15) from the dispenser ( ), and on the shore side of the metering unit at a point where the fuel piping extends over the water ( ).

Other: \_\_\_\_\_

Does marine wharf require approval from U.S. Army Corp of Engineers? Yes ( ) No ( )  
If Yes, attach documentation.

All flammable and combustible liquid shut-off valves are easily accessible and plainly marked **"EMERGENCY FUEL SHUT OFF"** in two (2) inch red block capital letters: Yes ( ) No ( )

I have installed a manual flammable and combustible liquid shut-off valve on the upstream side of each piping system connection, as required to control the flow of fuel: Yes ( ) No ( )

In accordance with **527 CMR 9.05B (8)**, I have a fuel line anti-siphon device installed for each fuel line serving a metering unit. This device is capable of protecting fuel system components from thermal expansion: Yes ( ) No ( )

I intend to fuel during the hours of darkness: Yes ( ) No ( )

I have night lighting: Yes ( ) No ( )

I have clearly identified dispensing unit electrical switches on each wharf, so interlocked so as to shut power off to all pump motors from any individual location that will only reset from a master switch: Yes ( ) No ( )

All wiring for power and lighting installed on marine fuel wharfs, is on opposite sides from the flammable and combustible liquid piping system: Yes ( ) No ( )

I have caused a review of the electrical wiring of the facility by the community electrical inspector and it complies with the Massachusetts Electrical Code (527 CMR 12.00) for high hazard marine installations: Yes ( ) No ( )

I have conspicuously posted, at the dispensing area, before, during and after, fueling warning signs as described in 527 CMR 15.09(7), and the posting as described by 527 CMR 15.09(8): Yes ( ) No ( )

The facility has an approved, operational standpipe system, installed in accordance with 527 CMR 15.09, which is approved by the head of the fire department: Yes ( ) No ( )

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❖ **PART B: MOBILE**

LIST EACH TANK CARGO VEHICLE (*PLEASE PRINT CLEARLY*):

Year	Make/Vehicle	Identification Number	Registration Number
Year	Make/Vehicle	Identification Number	Registration Number
Year	Make/Vehicle	Identification Number	Registration Number
Year	Make/Vehicle	Identification Number	Registration Number

**You must include a photocopy of the motor vehicle registration certificate (RMV3) and the tank cargo truck inspection form (FP- 44/44E) for each vehicle listed**

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You must attach a separate piece of paper labeled “**B-1**” for each additional fueling location within this jurisdiction

❖ **Approved Product Transfer (fueling) Site:**

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(You may attach a separate piece of paper labeled “**B-2**” if additional space is required)

**(A separate application, filing fee and permit is required for each separate city, town or fire district)**

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❖ **PART C: FUEL BARGE or FUEL VESSEL**

BARGE OR VESSEL NAME: \_\_\_\_\_

Documentation Number: \_\_\_\_\_  
(You may attach a separate piece of paper labeled “**C-1**” if additional space is required)

Approved product transfer (fueling) sites: \_\_\_\_\_  
(You may attach a separate piece of paper labeled “**C-2**” if additional space is required)

**The Harbormaster shall describe and approve, in writing, each fueling site.**

Approved Mooring Sites: \_\_\_\_\_  
(You may attach a separate piece of paper labeled “**C-3**” if additional space is required)

**You must include a photocopy of the United States Coast Guard Certificate of Inspection and Harbormaster approval for each fuel barge or Fuel vessel.**

I hereby certify under the penalties of perjury that (1) to the best of my knowledge and belief the above statements are true and accurate, (2) this application is made upon the express condition that any and all other applicable authorizations necessary have been secured and (3) I have filed all Massachusetts tax returns and paid all Massachusetts taxes required by law. (Authority: Chapter 62C, s. 49A, MGL as amended by Chapter 233, Acts of 1983).

Print Name: \_\_\_\_\_ Date: \_\_\_\_\_

Social Security or Federal Employee Identification Number: \_\_\_\_\_

Signature of Applicant: \_\_\_\_\_

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❖ **PART D: FIRE DEPARTMENT NOTIFICATION AND APPROVAL**

I certify that I have inspected or cause to be inspected the above fueling facility (sites) and found them to comply with the Provisions of 527 CMR 9.00 and 527 CMR 15.00. The facility plans and specifications have been reviewed and are on file within my Department.

I am directing that the following restrictions shall apply:

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(You may attach a separate piece of paper labeled “D-1” if additional space is required)

Signature: \_\_\_\_\_ Date: \_\_\_\_\_  
Head of Fire Department (or Designee)

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- Applicant to return signed and completed application to the Office of the State Fire Marshal, Marine Fueling Permit, and P.O. BOX 1025, STOW, MA 01775. The application fee is \$100.00 for each separate fixed facility, for each city, town or fire district where Mobile fueling occurs. Checks must be made payable to the Commonwealth of Massachusetts. All issued permits expire on December 31<sup>st</sup> of the year of issuance.
  - Applicant must submit photocopies of required licenses, registrations and permits, with this application in order that the application process may proceed.

## **A Guide to the Application for a Marine Fuel Permit**

(527 CMR 15.00 and M.G.L. c. 148, §13)

Secure, read and understand 527 Code of Massachusetts Regulations (CMR) 15.00. This regulation is available from the State House Book Store, Public Document Room 116, Boston, MA 02133 (Telephone 617-727-2834), and an *unofficial* copy on the DFS website at [www.state.ma.us/dfs](http://www.state.ma.us/dfs).

### **Application for a Marine Fueling Permit is made on Fire Prevention Form, FP-293 (Revised 09/08)**

This application may be obtained from the Office of the State Fire Marshal, P.O. Box 1025, Stow, MA 01775, or from your local fire department. The application may be photocopied, provided that all signatures are originals.

- ❑ **All applicants must complete PART A**, after reading the regulation.
- ❑ **PART D** must be completed and signed by the head of the fire department or his/her designee within the jurisdiction of the fuel transfer. By this signature, the fire department is certifying that they have knowledge of the transfer of fuel, the site is in compliance with the regulation and any local restrictions are included in the terms and conditions of the permit. **All permit application must be signed by the fire department.**

### **MOBILE**

- ❑ **PART B** must be completed by those applicants, after reading the regulation, seeking to use a cargo tank vehicle to transfer fuel to a marine craft. In addition, copies of the cargo tank vehicle inspection permit (**Form FP-44/44E**) or DOT Certification Certificate, and the Massachusetts Registry of Motor Vehicles registration certificate (**Form RMV 3**) must be attached.
- ❑ **For each additional location within the same city, town or fire district, you must submit an additional PART B: MOBILE application form.**
- ❑ **You must submit a separate application for each city, town or fire district in which you wish to conduct refueling.**

### **FUEL BARGE or FUEL VESSEL**

- ❑ **PART C** must be completed, after reading the application, by those applicants seeking to use a **Fuel Barge or Fuel Vessel** to transfer fuel to a marine craft. The following documents must also be attached: copies of the vessel's **US Coast Guard Certificate of Inspection**, and **a letter from the Harbor Master** in whose jurisdiction the vessel is legally moored.
- ❑ **PART D** must be completed and signed by the head of the fire department or his/her designee within the jurisdiction of the fuel transfer. By this signature, the fire department is certifying that they have knowledge of the transfer of fuel, the site is in compliance with the regulation and any local restrictions are included in the terms and conditions of the permit. **All permit applications must be signed by the fire department.**

### **FIXED (Attachments that MUST be submitted with the application for a FIXED Fuel Facility)**

- ❑ A copy of the License to Store Flammables and Combustibles on the land, issued by the local licensing authority pursuant to M.G.L. c. 148, §13. The standard form of this license is **FP-2** (attached). If the municipality uses a different form, the information required must be the same.
- ❑ A copy of the current annual registration of the License to Store Flammables and Combustibles, issued by the town/city clerk pursuant to M.G.L. c. 148, §13. The standard form for this registration is form **FP-5**. If the municipality uses a different form, the information required must be the same.
- ❑ Form **FP-290 –Part 3** from the head of the local fire department to maintain a new or existing underground storage facility, or the form **FP-6**, for aboveground storage tanks.

For each facility YOU must forward a completed application with all of the appropriate documents listed above, with a check or money order for **\$100.00** made payable to the Commonwealth of Massachusetts, to the Office of the State Fire Marshal, ATTN: Marine Fueling Permit, P.O. Box 1025, State Road, Stow, MA 01775, on or before the expiration date (December 31<sup>st</sup> of the year issued). **Effective August 1, 2002, all incomplete applications for permits and licenses issued by the Office of the State Fire Marshal will be returned to the applicant. Any delay in the issuance of a license or permit, due to an incomplete filing, will be the sole responsibility of the applicant.**